



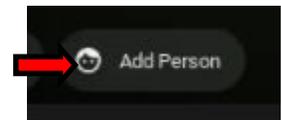
# Quick Start for Students on Chromebook

## Chromebook Log-In

Log-in with your **student ID number** [@apps.everettsd.org](mailto:apps.everettsd.org). On the following screen, insert your **student ID number** only and **district password**



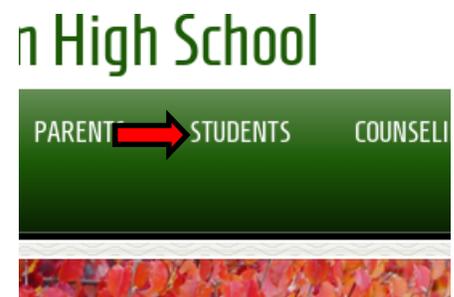
If needed, choose **Add Person** on the bottom of the screen to access the log-in screen



## Student Tools

Once logged-in, you should see the **Chrome browser** opened with your school homepage on one of the tabs on the top of the browser

On the school homepage click on **Students** on the top menu



This will take you to the **Student Tools** page where you will be able to access all student tools and services. Canvas, Google Apps, and Office 365 for example

If you are asked to sign-in, sign-in with your **student ID number** for the username and **district password**





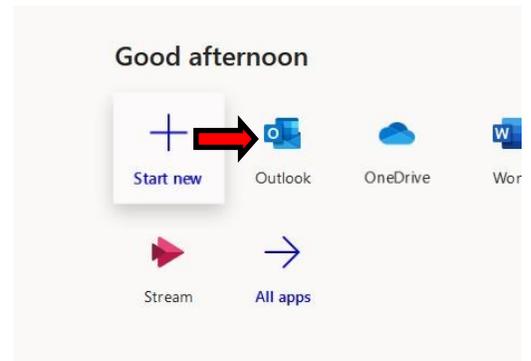
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## Office 365 Sign-In (E-Mail, OneDrive, MS Word, etc.)

Once on the Student Tools page, locate the **Office 365** sign-in towards the bottom and click. Sign-in with your student ID number@apps.everettsd.org (#####@apps.everettsd.org for example). On the following screen if prompted, sign-in only with your **student ID number** and **password**

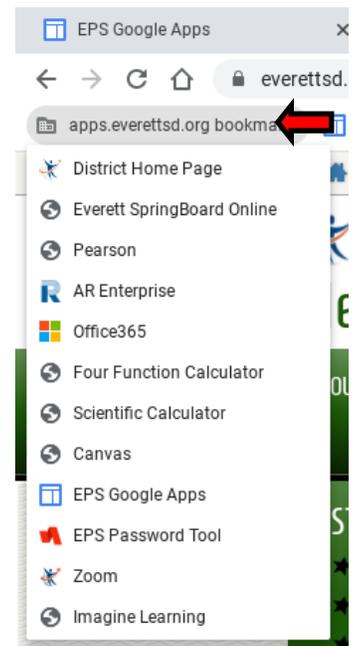


Once signed-in, choose **Outlook** on the top to access your student e-mail online



## Managed Bookmarks

**Managed bookmarks** are located on the top-left of the Chrome browser. Here you will have quick access to Office 365, Canvas, and Zoom for example





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## Zoom

In Managed bookmarks, locate the **Zoom link** on the bottom. Click **Join** to join a meeting and enter the **meeting ID** provided to you. You may also be asked for the **meeting password** which should have also been provided to you



## Additional Chromebook Tips

Connect to the **Internet** clicking on the clock on the bottom-right and then choosing the fan icon on the top-left of the pop-up menu

Adjust the **brightness** using the two wheel keys on top of the keyboard

Adjust the **volume** using the three speaker keys on top of the keyboard

**Zoom in** and **out** of the screen using the CTRL + and - keys on the keyboard  
CTRL and 0 key to reset the zoom

**Rotate the screen** if needed using the CTRL-SHIFT-Refresh keys on the keyboard  
Refresh key is the circular-arrow on top of the keyboard

Adjust overall **Chromebook settings** clicking on the clock on the bottom-right and then choosing the wheel icon on the top of the pop-up menu

*For additional assistance, please call the HelpDesk at 425-385-4357 (x4357)*